



Pediatric Health Care Associates
Boston Children's
Primary Care Alliance

Dear Parent/Guardian,

We are writing to inform you of an important update to our office policy regarding appointment scheduling. To maintain the high standard of care we provide to all our patients, we must ensure that financial responsibilities are managed effectively.

Starting **September 3, 2024**, we will be unable to schedule any well visits for patients who have an outstanding balance exceeding \$750, including amounts with our office and any previously sent to collections.

Please note: **This policy will not affect your ability to schedule or receive vaccines for your child.**

If your total outstanding balance meets or exceeds this amount, we kindly request that you contact our billing department at **978-535-1110, option 7**, to review your account and arrange a payment plan if needed.

This policy is necessary to help us continue offering the best possible care and services. Once your balance is resolved, we will be more than happy to assist you in scheduling your well visit.

We appreciate you're understanding and cooperation. Should you have any questions or need further assistance, please do not hesitate to reach out to us.

Thank you for your attention to this matter and for being a valued patient.

Sincerely,

Pediatric Health Care Associates Billing Department

978-535-1110, Option 7



Peabody, MA
10 Centennial Drive
Peabody, MA 01960
[Tel: 978-535-1110](tel:978-535-1110)

Stoneham, MA
92 Montvale Ave., Suite 4100
Stoneham, MA 02180
[Tel: 781-832-2530](tel:781-832-2530)

Salem, MA
600 Loring Avenue
Salem, MA 01970
[Tel: 978-741-8366](tel:978-741-8366)

Lynn, MA
255 Boston Street
Lynn, MA 01904
[Tel: 781-599-1134](tel:781-599-1134)

Melrose, MA
675 Main Street
Melrose, MA 02176
[Tel: 781-665-5131](tel:781-665-5131)